NOTE: PLEASE COMPLETE IN INK

EVALUATOR: ____________________________ EVALUATOR: ____________________________
(Print) (Signature)

EVALUATEE: ____________________________ EVALUATEE'S: RANK/TITLE: __________________

COURSE NO. ____________________________ COURSE TITLE ____________________________

VISITATION DATE: ___________ HOUR: ___________ ROOM NO. ____________________________

DID EVALUATED INSTRUCTOR KNOW IN ADVANCE EVALUATION WAS TO BE THIS HOUR?
YES _____ NO _____

Comments should appear under headings. Comments can vary from an adjective or two (“satisfactory”, “good because...”, “excellent”, etc.) to analyses of a paragraph or two. Unusual strengths or weaknesses should be described in some detail. If the item is not applicable in this situation, state this along with the reason.

INSTRUCTOR'S PREPARATION AND/OR ORGANIZATION:

ABILITY TO STIMULATE STUDENTS (INCLUDING VOCAL CHARACTERISTICS AND MANNERISMS):

{(Continued on Backside)
BALANCE BETWEEN HIGH ACADEMIC LEVEL AND NOT TALKING OVER STUDENTS' HEADS:

CONSIDERATION FOR STUDENTS (INCLUDING OPEN-MINDEDNESS AND RESPONSE TO QUESTIONS):

OVERALL EVALUATION OF CONDUCTING CLASS AND/OR ARRANGING FOR STUDENT PARTICIPATION:

ADDITIONAL COMMENTS: